

Admission Process and Procedure

Before Application

- Select your Course & check the Entry Requirements
- Understand the Course Fee
- [Pre-course Counselling](#) by the Programme Manager/Executive
- Understand [Fee Protection Scheme](#)
- Understand [Medical Insurance](#)
- Understand [Student Contract](#)
- Understand [Miscellaneous Fee](#)

During Application

- Fill in the [Application Form for SHRI Programmes](#) | [Application Form for ENU Programmes](#)
- Submit supporting documents
- Payment of Application Fee

1. Singapore Citizen, and Singapore Permanent Resident are considered as local students. Work Permit Holder, S-Pass Holder and Employment Pass Holder are considered **International Students** who do not require a Student Pass.
2. Please note that the originality of the Educational Certificates and Transcripts must be verified through sighting of the original documents.
3. For Partner University courses, the respective University's Application form needs to be completed by the applicant.
4. A Letter of Offer will be issued upon a full assessment of the student's qualifications and receipt of the application documents and application fee.
5. Application Fee should be made payable to SHRI Academy Pte Ltd via the following:
 - NETs, Credit Card (subject to additional admin charges)
 - ATM Transfer
 - Cheque, Bank Draft, Money Order, Cashier's Order
Payable to : SHRI Academy Pte Ltd
 - Internet Banking and Telegraphic Transfer directly to:

Account Name : SHRI Academy Pte Ltd
Bank Name : DBS Bank Ltd
Account No. : 003-906454-3 (Current Account)
Branch Name : DBS MBFC Branch
Bank Code : 7171
Branch Code : 003
Swift Code : DBSSGSG

Students should email and notify SHRI Academy immediately of any payment made by Bank Transfer, ATM Transfer or Telegraphic Transfer.

SHRI Academy will be going cashless from 1 September 2017. The last acceptance date for any fees by cash will be 31 August 2017.

6. If you do not satisfy the standard published Entry Requirements:
 - Special Consideration / English Proficiency Test

Students who do not meet any other standard Entry Requirements, may request for Special Consideration and be subjected to approval by the Director (Learning & Development). A written test and an interview may be required.

7. Module Exemptions

For Applicants who wish to request for exemptions with a previous qualification will need to write in to SHRI Academy.

After Application

- Check Application Status
- Accept Offer by signing the Acceptance Form
- Sign Student Contract and make course fee payments.
- Attend Orientation



Cert No. : EDU-2-2107
Validity : 12/09/2017 - 11/09/2021

SHRI Academy
CPE Registration No. 200722689Z
CPE Registration Period: 30-01-2016 to 29-01-2020